

CYPRESS CREEK UTILITY DISTRICT

Minutes of Special Meeting of Board of Directors September 13, 2018

The Board of Directors (“Board”) of Cypress Creek Utility District (“District”) met at a designated meeting place inside the District at Mills Walk Clubhouse, 10643 Mills Walk Drive, Houston, Texas on September 13, 2018, in accordance with the duly posted notice of said meeting, with a quorum of Directors present, as follows:

A. Glenn Land, President
Robert Jackson, Vice President
Harvey W. Roensch, Secretary
Theresa L. Dildy, Director
Robert C. Nixon, Director

and the following absent:

None.

President Land called the special meeting of the Board of Directors of Cypress Creek Utility District to order.

1. Discussion concerning new consultant contracts was continued from the previous special meeting of the Board held on August 30, 2018. After a lengthy discussion, a decision was made to request all of the consultants contracts to be updated and to be effective as of January 1, 2019 and to expire as of December 31 of each successive calendar year. A 60-day termination clause should also be included. Consultants who are required to provide performance insurance bonds were requested to include the necessary bonds in their contract. Any changes from existing contracts were requested to be in draft form and “redlined” for ease in reading. An annual reviews of consultants’ contracts and performance will be scheduled on the District’s calendar, possibly in October and November of each year.

2. The Board reviewed the draft of the attorney’s contract and reviewed the bookkeeper’s contract.

3. Director Nixon presented information concerning Waste Management service in Prestonwood Forest subdivision. Waste Management's representative, Tiana Smith, will be at the next Board meeting if her schedule permits, to give a presentation.

4. Additional discussion was held concerning a change of the District's fiscal year to be concurrent with each calendar year from January 1 to December 31. Further discussion on this topic will be held at the next regular Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Harry Roemer
Secretary

CYPRESS CREEK UTILITY DISTRICT

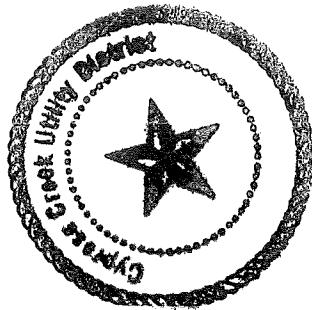
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting at **10643 Mills Walk Drive, Houston, TX 77070**.

The meeting will be held at **7:00 p.m. on Thursday, September 13, 2018.**

The subject of the meeting is to consider and act on the following:

1. Review contracts of District consultants
2. Discuss contract with Waste Management
3. Pending business



W. James Murdaugh, Jr.
Attorney for the District